Trythall Community Primary School

**A POLICY FOR CHARGING**

RATIONALE

It is the intention that every child should be able to participate to the full in the activities of the school and should not be barred on the grounds of money. However the school cannot afford to pay for all visits from its budget so the following guide-lines have been agreed.

PURPOSE

1. To ensure that children are not excluded from activities.

2. To ensure that the school curriculum is enriched through the use of visits, curriculum enhancements and out of school activities.

3. To invite parental contributions to help with activities.

4. To ensure that the school maintains its financial solvency.

IMPLEMENTATION GUIDELINES

* When the school organises a voluntary activity for which the school has to pay, we will sometimes pass that cost on to parents.
* Children entitled to Pupil Premium will have the cost of the visit/activity reduced by one third of the total cost.
* Where a visit or activity is planned as part of the school curriculum, parents will sometimes be invited to contribute towards the cost. If there are sufficient contributions to pay for the visit/activity it will then proceed.
* No child will be excluded from a financially viable activity that is part of the school curriculum and takes place within normal school time even if they have not contributed.
* The school will support children of parents who are unable to pay a contribution to a school activity. Parents will be encouraged to pay what they are able to and the school will make up the balance.
* The school has the right to ask for full payments for visits organised outside of school time e.g. residential trips.
* The parents are asked to contribute towards the cost of swimming lessons and the hire of the swimming pool. If contributions are not sufficient, the school has the right to remove swimming in part from the school curriculum.
* Financial records will be maintained and details of payments will be available to the school’s financial management team. Formal reminders of non payment may be sent and recorded.

CONCLUSION

The education of the pupils of the school is enhanced by visits and out of school activities and it is hoped that parents will share in the cost of providing such activities.

Policy adopted and approved by the governing body

on 29th November, 2017

Review date Autumn 2018

Chair of governors J Brookes